



**Wednesday, 8 March 2006 10:30 – 11:30 AM**  
**Bldg 392-N Conference Room**

**Type of meeting:**      **HEP – MARCH MONTHLY MEETING**

**Attendees:**      Janelle Armijo-Sanchez, HEP Manager  
                          Marcos Garcia, HEP Alternate Manager  
                          Denise Ramos, EEO Liaison  
                          Rose Garland, Big Brothers Big Sisters  
                          SEP Committee Members: Shirley Peterson (FWPM), Sheila Rednose (AIPM)  
                          HEP Committee Members: Laura Chavez, Andrew Sandoval, Luis Diaz

## ----- MEETING MINUTES -----

### TOPIC

### DISCUSSION

Welcome (SEP Events)

Informed committee members of listed events and passed around flyers pertaining to each.

- Women's History Month
  - Lunch & Learns (March 9<sup>th</sup> & 21<sup>st</sup>)
  - Celebration (March 30<sup>th</sup>)

Volunteers Needed:

Informed committee members of listed events and passed around flyers pertaining to each.

- NM HS Business Professionals of America (Judges Needed March 13<sup>th</sup> & 14<sup>th</sup>)
- Jackson Middle School Tutoring (Older Workers Program)

### Big Brothers Big Sisters Presentation

Rose Garland of BBBS, provided information for mentors interested in volunteering as Big Brothers or Big Sisters.

- Emphasized the need for Hispanic male mentors.
- Nearly 200 kids on waiting list!
- 4 different programs available: Community-Based Program, Crossroads, Mentoring Children of Incarcerated Parents, Site-Based Program\*

\*Program that may possibly be endorsed by the NNSA SEP

- News article can be printed

On behalf of HEP, Andrew Sandoval will be heading up an effort to coordinate with BBBS for

those volunteers and SEP Members who are interested in becoming mentors.

SC NNSA Diversity Advisory Committee

- Annual Diversity Leadership Council Forum (for Diversity Champions and Supervisors only; 22 March 2006)
- Annual NM EEO & Diversity Seminar (for SEP Managers and Alternates; Committee members if SEPMs not available to attend 12-13 July 2006)

Informed members that training opportunities may arise for them, if either the HEPM or Alternate are not available to attend.

**OTHER**

Denise Ramos provided information for

- National Council of HEPM Final Vote for the “2006 Hispanic Heritage Month Theme”
- Hispanic College Fund Scholarships
- US Embassy Summer Jobs (Internships)

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**Other Information**

**Special notes:**